

# Special Courses/Credit

## Practicum

A course that provides the student with preliminary practical experience in a specific field. Normally a practicum is completed in the student's major/minor field. All practicum experiences must be done off campus unless approved by the Vice President of Academic Affairs.

## Internship

A course that offers the student advanced practical experience in his/her chosen field. Junior or Senior standing is required. Students must have the Division Dean/Chair and Vice President of Academic Affairs approval before registration. All internships must be done off campus unless approved by the VPAA.

## Independent Study

A course of study which permits a student to do reading and research on a topic at greater depth than in a regular course. Junior or Senior standing is required. Independent study courses are offered at the discretion of the faculty. Approval of the advisor, division dean/chair/graduate program director and Vice President of Academic Affairs is required. A maximum of six hours is permitted in an undergraduate program. Independent Study courses require a \$170 fee.

## Tutorial

A regular course that is taught on an arranged, individual basis. Tutorials will only be offered when it is impossible for the student to take the course on a regularly scheduled basis. Tutorials are offered at the discretion of the faculty. Approval of the advisor, division dean/chair/graduate program director and Vice President of Academic Affairs is required. A maximum of six hours is permitted in an undergraduate program. Tutorial courses require a \$170 fee.

## Arranged

Specialized study course for particular majors and the course cycle in the catalog is listed as arranged. There is no additional fee for this course unless a specific fee is listed in the catalog course description.

## Transfer Credit

Students presently enrolled at Missouri Valley College may transfer credit from other colleges (e.g., attending summer school) but only courses with a grade of "C" or better will be accepted. The GPA is not affected by transfer credit unless the course is a "repeat" of an MVC course.